

INTERNATIONAL GUILD OF MINIATURE ARTISANS, LTD.

2017 Annual Membership Meeting
Hartford/Windsor Marriott, Windsor, CT
Sunday, September 24, 2017, 8:30 A.M.

The annual meeting of the membership was called to order at the Hartford/Windsor Marriott in Windsor, CT on Sunday, Sept. 24, 2017 at 8:30 am.

- **Trustees participating in the meeting were:** Karon Cunningham, Julie Hagel, Carol Hinkle, Teresa Layman, Elizabeth Loosemore, Darren Scala, Erin Carter, .
- **Also attending were:** Carol Block, Barbara Davis, Annelle Ferguson, and Carol Hardy.
- **Trustees not in attendance:** Mike Barbour, Nell Corkin, Althea Crome, Bill Robertson, Kate Unver, Marjorie Smelt, Carol Kubrican and Catherine Soubzmaigne

In addition to the above mentioned, there were approximately 55 members of the Guild in attendance.

Welcome from the President, Teresa Layman.

Teresa welcomed everyone to the meeting and introduced herself before calling for approval of last year's minutes.

Call for Approval of 2016 annual meeting minutes, Teresa Layman, President

A motion was made by Lissa Loosemore and seconded by Carol Hinkle and the 2016 minutes were approved without additions or comments.

Introduction of Current Board and Officers, Teresa Layman.

All current Trustees and Officers were introduced and those present were asked to stand. Applause was given to all.

Introduction of Employees, Teresa Layman.

Barbara Davis, Guild School Director and Carol Hardy, Guild Administrator.

Introduction of Committee Chair-people, Teresa Layman.

Teresa introduced and thanked the various Guild committees and their chairpersons. She also thanks all of the other people who volunteer on these committees and who donate their time and hard work to make everything work.

- Auctions: Carol Hinkle, chairperson and Sandy Kraft who oversees the silent auctions
- Artisan Selection: Misty Barth
- CUBE Newsletter: Isabel Leininger, editor
- Education Committee Co-Chairs: Pat Richards and Peter Kendall
- Ethics and Marketing Committees: Karon Cunningham
- Guild Council for Fellow Selection: Phyllis Hawkes for 2017 and Susan Robbins for 2018
- Guild Show Director and Gallery of the Guild Chair: Carol Block
- Independent Study Program: Stuart Kleeman

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- Development: Julie Hagel
- Nominating: Erin Carter
- Miniature Masterworks: Nell Corkin and Bill Robertson
- Membership: Lissa Loosemore
- Fine Miniatures Forum: Bill Robertson
- International Liaison: Catherine Soubzmaigne
- Tool Pool for the Study Programs: Tim Kraft
- Website Caretaker: Betsy Roxby

President's Report, Teresa Layman

- Teresa gave her President's report, (see it filed with these minutes), detailing the many changes that have been voted in to make the Guild more transparent and to strengthen our bylaws.
- She also publicly addressed the fact that the Guild has been operating at a deficit for over a decade and asked for member support of our programs which, the board feels, must actually produce income, over their own expenses, to fund the Guild operations as well.
- She thanked all the volunteers for their time and effort.
- She talked about the changes to the Guild Artisan/Fellow Council and that a name change in the Constitution will be necessary. This brought up the question of whether our membership would like the votes to be by email or online survey. A show of hands was asked for and it was unanimous in the membership to change the voting from mail-in paper ballot to email or online survey.
- In an effort to be efficient, the Board will review the Constitution and recommend any needed wording changes (names of standing committees and such) all in one vote.
- Teresa ended with telling the membership that it has been an honor and a privilege to work to make the Guild better for all members and invited every member to share their ideas with the Board, volunteer for committees and let a Board member know if they would like to serve on the Board or the apply to serve on the new Guild Council as a judge.

Teresa asked for any questions or comments.

Sandy Kraft commented with praise for Carol Hinkle for sending the auction donation receipts and tax forms via email which saves the Guild a lot of money in paper, printing and postage.

Treasurer's Report

Karon Cunningham read the Treasurer's report for Marjorie Smelt, please see it attached.

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Guild Council Report

Artisan Chair, Misty Barth read the names of successful applicants who were elected to Artisan status this year:

Jeanie Anderson	USA	Food
Valeria Bonomi	Italy	Accessories
Natalia Frank	USA	Needlework
Pat Hartman	USA	Fine Art
Patrick Kinney	USA	Furniture
Sun Lemmens	Netherlands	Accessories/Chandeliers
Sergio Macedo	Brazil	Furniture
Anne Marshall	UK	Needlework
Bradley Meinke	USA	Furniture
Edi Oliveira Merez	Brazil	Flowers & Plants
Bettina Sanschagrin	USA	Animal Figures
Susan Van Tubbergen	USA	Pottery & Porcelain

Fellow Chair, Phyllis Hawkes read the name of the successful applicant who was elevated to Fellow status this year: Pia Becker, in the category of Plants and Flowers.

Guild Show Report

Carol Block, Guild Show Director, gave a short report about the show and how good the move to Hartford was and that we got 80 students in our classes. She thanked all the dealers for being there and volunteers who worked tirelessly to make our new beginning in Windsor, CT so successful. Specifically Carol thanked Diane Nash for opening her home for the Miniature Collection tour, Cindy Adams for her dogged determination in promoting the Show daily on the Guild Community Facebook page and Sue Satterlee for all her hard work in getting sponsors.

Membership Report

Lissa Loosemore, Membership Chair, gave a PowerPoint presentation to the audience on how to use our new membership management system Wild Apricot.

Intro to Volunteer's Thank You Party

Following last year's successful thank you celebration, Teresa took this opportunity to, again, offer her thanks to all of the volunteers who put on the IGMA programs. In

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appreciation for the time, brainpower, donations, support, kindness and hard work, she offered the following “Voluntiera” (Volunteer + Tiara) awards as tokens of her appreciation:

Awards by President

- The Most Likely to Succeed Me Award went to Karon Cunningham
- The Master of Acquisitions Award went to Carol Hinkle
- The Most Aggressively Supportive Award went to Sue Satterlee
- The Enthusiastic Excellence Award went to Cindy Adams
- The Apricot Jam Award went to Lissa Loosemore
- The Sink or Swim Award went to Erin Carter.
- The Master Mason Award went to Kaye Browning
- The Most Awesome Daughter Award went to Karen Layman.

Awards by table groups:

Teresa placed one Voluntiera award at each table and asked the people sitting at each table to decide who, among those present, should be the recipient of the award described on the table’s certificate.

- “In recognition of the volunteer who is always working some kind of magic, the Houdini Award goes to Misty Barth.”
- “In recognition of the volunteer very quietly and diligently carries out Guild jobs with style and grace, the Invisible Person Award goes to Dick Hardy.”
- “In recognition of the volunteer who is most polite in spite of everything, the Perpetual Graciousness Award goes to Annelle Ferguson.”
- “In recognition of the person with the most ready smile, the Grins and Giggles award goes to Carol Block.
- “In recognition of the person who seems to have a solution to every challenge, the Swiss Army Knife Award goes to Mary Yount.”
- “In recognition of the person who always comes through fixing last minute problems, the You Want it When? Award goes to Tim Kraft.
- “In recognition of the shopper who need not be led into temptation because she can find the way herself, the Patron Proficiency Award goes to Sandy Kraft.”
- “In recognition of the volunteers who always go above and beyond, the Guided Lily Award goes to Pete and Pam Boorum.”

In addition to the awards, Teresa also thanked the group with treats of chocolates for our Marvelous and Magnificent Volunteers.

Karon Cunningham then, commandeered the microphone and said, “we have another one... For the Queen of Hard Work, Dedication, Personal Sacrifice and Inspiration, our President, Teresa Layman.” And Karon Cunningham and Karen Layman presented Teresa a special gold “Voluntiera.”

Installation of the new Trustees and new President

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Teresa's farewell speech:

"I have given three years of hard work to the Guild and I hope you feel I have served you well. But in my heart I am an artist and not an administrator. These past two years as the Guild President have been enormously enlightening. I have learned a lot about the Guild and about myself and I even found out I have a backbone!

I am happiest when I am making beautiful things to add to the world that weren't there before. So it's time for me to go back to that and get re-acquainted with my creative side.

I would like to thank all these fine people I have had the privilege of working with...and for.

And with that, I am so pleased to hand over the President's gavel to someone I hardly knew two years ago; but we have worked very closely and I found a person who is kind in soul, mindfully logical, a fountain of great ideas and, most importantly, a person of extremely high integrity. I am very comfortable knowing she will continue the work we have begun. She and the upcoming Board will be working together to make the Guild stronger so it continues far into the future. It is my pleasure to introduce the new IGMA President or, dare I say, Prime MINI-ster?, Karon Cunningham.

The gavel was passed.

Karon, Sue Satterlee, Karen Layman, Erin Carter and others presented Teresa with an enormous, gorgeous bouquet of flowers, a silver IGMA Past President's pin, and an exquisite tiny tiara made by IGMA Artisan Sun Lemmens on a pillow made by IGMA Artisan Marcia McClain as a remembrance of the "Voluntiaras" Teresa gave to so many Guild volunteers.

Teresa gave Karon a small gift to thank her and wish her all good luck as new President.

New President, Karon Cunningham invited Carol Block to have a drawing for a \$25 show room voucher, which Jolie Gaston was the winner.

Karon asked Erin Carter to introduce the new Trustees

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Nominating Committee Report, Erin Carter, Chairperson.

New Guild President, Karon Cunningham introduced Nominating Chair, Erin Carter and asked her to announce the newly elected Board members and officers for this year.

Erin:

“The new trustees for the upcoming 3 years 2017-2020: Linda Stoy, Carolyn Beesley, Deb Mackie, and Kate Unver. Thank you for giving your time to IGMA.

Karon: “We have 15 Board places and 14 filled on the Board of trustees, if you are interested please see me.”

I would like to introduce the new Board: Linda Stoy, Deb Mackie, Carolyn Beesley, Karon Cunningham, Erin Carter, Lissa Loosemore, Carol Hinkle, Julie Hagel, Kate Unver, Carol Kubrican, Marjorie Smelt, Bill Robertson, Nell Corkin and Althea Crome.

The new officers for the 2107-2018 year are

President: Karon Cunningham

1st Vice President: Lissa Loosemore

2nd Vice President: Carol Hinkle

3rd Vice President: Carol Kubrican

Treasurer: Marjorie Smelt

Recording Secretary: Althea Crome

Corresponding Secretary: Erin Carter

“If there are no objections, I would like to adjourn this meeting. No objections?
Meeting adjourned! Let’s go shopping!”

New President, Karon Cunningham adjourned the meeting at 9:45 AM

Other Committee Reports:

All committee reports were compiled and printed and were available to all IGMA members present at the meeting. Those reports will be filed along with these minutes.

Taken from a recording of the meeting because our Recording Secretary, Althea Crome was not in attendance and then resigned on Sept. 26, 2017

Respectfully submitted by Teresa Layman, Past President

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October 14, 2017

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President's Report

Teresa Layman

The grounding principle of my presidency has been in working toward policies that are fair, based on our own bylaws; solve problems of the organization and make the Guild processes as transparent as possible. These past two years have seen some excellent forward-thinking for IGMA. This Board has worked very well together to solve some the Guild's challenges and also found the courage to try some new ways of doing things.

- Due to some member issues that were presented in 2015, we then drafted, adopted and posted on our website: a Copyright policy, Code of Conduct and Conflict of Interest policy. These all help to foster confidence in the integrity of the people and processes of the Guild. They publicly let our members know what is acceptable or not when operating under the umbrella of IGMA.
- After the eye-opening results of a dealer survey about our Guild Show, and then an exhaustive search for a new venue, we settled on a beautiful new home for the Guild Show. Welcome to Windsor, Connecticut! We hope you have found it to your liking... easy to get to, affordable for both sellers and buyers, and a lovely place to have our fine miniature show. We added more great classes, offered advertising in our Show Guide to help pay the bills, and even partnered with some wonderful sponsors as a way of connecting the Guild to others in the miniatures industry. The Show Committee hopes you like the changes and welcomes your ideas for what will make this THE show you don't want to miss. Thank you to Carol Block and the Show Committee, Sue Satterlee and Cindy Adams, the Friends of the Guild Show, our advertisers, sponsors, dealers, exhibitors and collectors. It takes all of us to make this great!
- The Guild has been operating at a yearly deficit for over a decade. Historically, even with all our time and effort to raise money, we still fall short of balancing our expenses and we lose ground each year. This Board has trimmed everything out of the budget which is possible to cut. We also believe we may have a solution to this problem; but we will need your support.

Our wonderful programs, such as Guild School, the Guild Show and the Study Programs are priced at very tight break-even points. So consequently, sometimes they end up costing the general fund or retained earnings accounts. But our Chairs and Directors who make the decisions are always concerned that if the price goes up, people won't sign up. All I have to say about that is... we can only work at a deficit until our money runs out.

Several of the Board members feel it would be wise to require that all the Guild programs earn income through a more suitable pricing structure and that each program should contribute to the general fund. If you love the Guild and want to see it into the future, please tell the Board that you are willing to pay a fair share for any program you utilize plus a little towards the operating expenses... AND that you would

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support those programs. Otherwise, very soon the Guild coffers will be empty after having subsidized our Guild experiences.

We are not asking for permission to make profits here, (we are just as frugal as you are), we just need everyone to know that currently, the prices asked for program tuitions are based only on covering the costs for the programs, and at a very high fill rates. Many on the Board feel that adding a little to each for covering the operating expense would be the appropriate solution. But you must all know that when a price goes up, it will not be for any reason other than the need to cover expenses so the programs, and the Guild, can go on... and we do negotiate the best deals we can on your behalf. I ask for your support of the wonderful Guild programs... they are the reason we are here.

- Miniature Masterworks was created with the Toy and Miniature Museum in Kansas City. This was a whole different approach to putting on a miniature event. Different entrance requirements for artists, different kind of venue, different ticket sales, different financing... different in just about every way. Please let the Board know what you thought about it! Thank you to the National Toy and Miniature Museum, the Miniature Masterworks Committee for their dedicated efforts in organizing this amazing event.
- The Artisan and Fellow selection process has seen some changes too. The Board set to work to strengthen the structure of the committee by combining the Artisan Selection Committee with the Guild Council for Fellow Selection, so it takes fewer people to do the job, which happened organically, so we made it official. The new entity is called the Guild Council for Artisan and Fellow Selection (or Guild Council) and you can read the new bylaws on the igma.org website.
- This will require a name change of the Guild Council in the Constitution, which requires a vote of the membership. According to the bylaws, this vote must be sent out to the membership by paper ballot. This, logically, raises the question: would the members of the Guild prefer a change to the bylaws to allow our votes by using current technology rather than by costly paper mail? Do you feel a vote done by secure survey would be better than sending in a paper ballot? Would you, more readily, participate in the votes?

The Board would like some time to consider the options for an electronic ballot system that is secure, cost effective and timely, as well as preventing the possibility of duplicate replies. This will be addressed by the Board of Trustees and they will report back as soon as possible. I would like to thank you for your patience during these changes as we try to make our communications better and your participation easier.

- We also found in the bylaws, that the Guild Council was originally set up to have term limits, and we understood the reasons why. The seats will now be held to the same standard that the Board of Trustee seats are held; with three-year terms and a two-term limit; after which, each judge must step down for at least three years. The seats will be appointed by the President, as the bylaws have always stated, and each year two to three seats will become available. We invite all Guild

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members to apply to serve on the Guild Council. Please see the President, Artisan or Fellow Chairperson if you are interested.

- This year, to keep the “blind” judging as true as possible, the Artisan and Fellow Chairs began to abstain from judging on their own committee process. The Chairs are the only people who know the applicants’ identities (and each only knows their own applicants) and therefore will not be judges for the submissions they receive. The Chairs will be the facilitators of the process as they have always been and the liaison between the applicants and the judges.
- To bring IGMA into the 21st Century, a membership management system, called Wild Apricot, was discovered as a way to offer a rolling membership year. As it turns out it is so much more! I want thank Lissa Loosemore and Carol Hardy for their tireless efforts to implement this system.

We are still learning all that Wild Apricot has to offer and there will, no doubt, be hiccups in the process. But, I am very proud of this particular change because it makes your access to the Guild, and our communication with you, so much better. Lissa will give a short presentation on new system in a few minutes.

My time here has been spent working to bring operations back on track to abide by the organization’s own Constitution and Bylaws. Everyone must be working under the same set of rules or we lose good people. All decisions were made after serious deliberations and considerations. This Board put their heart and souls into seeing every decision from every angle, and chose the path that would benefit the greatest number of Guild members. We are here for all of you and many of these issues were dealt with because members brought them to our attention. We want all IGMA members’ experiences to be positive and to encourage us to support one another.

As I step down from the Presidency of the Guild, I want you to know it has been an honor and a privilege to work to make the Guild better for all members. I am very proud to have worked with a determined group of people who made these things happen. I hope you agree with these changes and will let the Board members know your ideas for the Guild. And I also hope that you will volunteer to help. Thank you.

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ARTISAN SELECTION COMMITTEE 2017
ANNUAL REPORT — SEPTEMBER 24, 2017

Misty Barth, Chairperson

Committee Members:

Teresa Layman, Guild President

Phyllis Hawkes, Fellow Chairperson

Kaye Browning, Barbara Davis, Elizabeth Gazmuri, Carol Hardy, Isabel Leininger,
Pat Richards, Julie Stevens

The Artisan Selection Committee met on Saturday, April 29, 2017, to evaluate applications of members from the US and seven other countries. In accordance with the committee recommendations, the Board of Trustees voted to elevate the following applicants to Artisan membership:

NAME	COUNTRY	CATEGORY
Jeanie Anderson	USA	Food
Valeria Bonomi	Italy	Accessories
Natalia Frank	USA	Needlework
Pat Hartman	USA	Fine Art
Patrick Kinney	USA	Furniture
Sun Lemmens	Netherlands	Accessories/Chandeliers
Sergio Macedo	Brazil	Furniture
Anne Marshall	UK	Needlework
Bradley Meinke	USA	Furniture
Edi Oliveira Merez	Brazil	Flowers & Plants
Bettina Sanschagrín	USA	Animal Figures
Susan Van Tubbergen	USA	Pottery & Porcelain

The new Artisans' work was included in the annual exhibit at Guild School in June. A selection of work will be displayed at the Guild Show in September.

The next evaluation will be held in September, 2018. The updated application and guidelines are available for download on the Guild's website.

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Auction Committee Report-September 2017

Submitted by Carol Hinkle, Auction Chair

Committee members: Carol Hinkle, Annelle Ferguson, Jolie Gaston, Patty Reames, Barbara Davis, Teresa Layman (IGMA President), Carol Hardy (IGMA Administrator), Dick Hardy (photographer), Sandy Kraft.

Since the 2016 Annual meeting, we have:

- 1) Updated IGMA website about donations (form for various auctions, etc.) and sent call for donations prior to auctions
- 2) Collected, acknowledged, organized, and catalogued donations for IGMA auctions
- 3) Planned logistics for auctions in Philadelphia 2016, Chicago 2017, Kansas City 2017 and Hartford 2017
- 4) Sent tax information to auction donors
- 5) Forwarded photographs of auction items for advertising purposes
- 6) Developed budget for 2017-2018 fiscal year for auction committee

Respectfully submitted,

Carol Hinkle

Development committee:

Ruth Clay, Josie Hagel, Juliana Hagel, Teresa Layman, Sue Satterlee, Marjorie Smelt

- At the beginning of the FY2017 the Concord museum in Concord, MA had an exhibit on the Mystery of the Doll House. IGMA was there represented via a full day with demonstrations from Fellows, Artisans and members of the Guild.
- The development committee met several times over the last year to discuss ideas to help increase income and support for IGMA.
- The IRS added IGMA to the charity list 78, which made the Guild eligible for Amazon smile. With Amazon smile once you choose IGMA as your charity the Guild benefits while you shop.

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- Don't forget the MicroMark discount code for members gets 10% off and another 5% of sales goes to IGMA. The code is IGMAsave16 at micromark.com
- Every time you use Goodsearch or Goodshop IGMA gets a small percentage.
- Thank you to Carol Block and Sue Satterlee for getting sponsors for the guild show.
- There will be an annual giving campaign before the end of the year, please consider IGMA as one of your charities.

If anybody has experience applying and writing grants for the arts please let us know.

There is an opportunity to get 10% of sales if you click on the DickBlick.com website from the IGMA site. The question is do we want to have this added to the website or not.

Respectfully submitted:
Juliana Hagel

2016-2017 Education Committee Annual Report

Colonial Williamsburg

A Study Program was held at Colonial Williamsburg in January of 2017, as has been for about 30 years now, and was very well attended. There were 41 students over four classes taught by Pete and Pam Boorum, Alan Hamer, Pat Hartman and Bill Robertson.

2017-2018

Colonial Williamsburg

Brochures are in the hands of Guild members for the January 2018 Colonial Williamsburg Study Program to be held January 13-16. The Behind-the-Scenes tour is again on the agenda, giving participants an exciting look at the conservation work that goes on in the conservation laboratory. We have four exciting classes on the schedule being taught by Mark Murphy, Mary Grady O'Brien, Bill Studebaker and Nancy Summers as well as a Monday afternoon seminar to be taught by Barbara Studebaker.

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We continue to look into the feasibility of scheduling a fall study program and are considering the possibility of scheduling a fall study program in Maysville in the fall of 2018 to coincide with the new exhibit(s) being launched there at that time.

Respectfully submitted

Peter Kendall

Patricia Richards co-chairs

Fellow Council Annual Report

The Fellow Council met in Hartford, CT on May 1 to consider this year's applicants. We were pleased to award one new Fellow membership. The happy recipient was Pia Becker of Germany in the category Plants & Flowers. Her gorgeous work was displayed at the Guild School in June.

Phyllis Hawkes stepped down as chairperson of the Council and Susan Robbins volunteered to become the new chairperson.

Respectfully submitted,
Phyllis Hawkes

2017 Guild School Annual Report

Submitted by Barbara Davis, Guild School Director

The 2017 Guild School, *Putting It All Together*, was held the week of June 10th through 16th at the Maine Maritime Academy in Castine, Maine. There were 28 instructors, all Artisans and Fellows of the Guild, offering a selection of 42 different classes. Classes included furniture construction, plant making, upholstery, metalworking, folk painting, structures, needlework, wood turning, and sculpting. Skill levels ranged from beginner to advanced. 191 students attended; 25 were first-year students. There were 28 guests. Students and instructors joined us from 38 states and 14 countries. Three scholarships, funded by the School Auction, were awarded to: Valeria Bonomi from Italy, Hanna Maria Clement from Denmark, and Peter Gabel from Boston MA. Also attending was Japan Guild Scholar in Residence, Miyoko Isshiki from Tokyo, Japan. In addition to providing scholarships, auction proceeds went towards the purchase of tools and equipment for the Tool Pool and towards the general operating expenses of the school. The 2017 School Silent and Live Auctions brought in \$40,952. Other activities which took place during the school week included; new student orientation; opening banquet and program; school exhibit; two nights of seminars; a lobster cookout; live auction; four days of silent auctions; sell night; display of student

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projects; graduation banquet and party; and nightly social gatherings. This is in addition to 36 or 48 hours of daily instruction over 6 days.

Plans for the 2018 Guild School began on the closing day of 2017 school with the convening of the School Committee for the purpose of selecting instructors for the following year. Over the months of June and July, instructors and classes were finalized and contracts signed. The *Catalogue of Class Offerings* will be available in September. Throughout the year, the school is marketed through various means: pre-registration (former students and word-of-mouth); postings on Facebook and Instagram, and the IGMA and Forum websites; and staffing a table and giving presentations at nationally recognized miniature shows. The theme for 2018 is *Continuing a Tradition of Diversity*.

2017 Guild School Committee

Director	Barbara Davis
Assistant to the Director	Carol Hardy
Office Manager	Annelle Ferguson
Scholarship Chairperson	Peggy Bugg
Auction Coordinators	Carol Hinkle
Exhibit Coordinator	Audrey Tripp
Tool Pool Coordinator	Pete Boorum
Education Chairperson	Pat Richards
Social Media Liaison	Bonni Backe
Students at Large	Carolyn Beesley Steve Davies
Instructors at Large	Diane Almeyda Mary Grady O'Brien
International Representative	Daniela Keifhaber

2017 Guild School Scholarship Committee

Peggy Bugg, Chairperson
Mike Barbour
Cheryl Kerfoot
Cristina Minischetti
Bill Robertson

Marketing Committee Annual Report

28th July 2017

Committee members: Cindy Adams, Carol Kubrican, Kate Ünver, Julie Hagel, Teresa Layman, Karon Cunningham - Chairperson

Marketing and promotion for the events and programs organized by the Guild happen through a number of different forms:

Magazine Advertising

We have considerable support from Miniature Collector given us the ability to promote the Guild in their magazine, which we are immensely grateful.

This year also saw the start of a month article in the English magazine Dollhouse and Miniature Scene. Each article features between 2 and 4 Guild Artisans and Fellows who have their profile story and several photographs of their work written about. Thank you to all the contributing writers - Amy Marshall, Daniella Kiefhaber, Pat Richards, Teresa Layman and myself, Karon Cunningham.

Advertising is also placed in the DH Miniatures magazine.

Show Advertising

As well as the Guild having their information tables at many of the major shows in the States, we also continue to have the support of the London Dollhouse Festival, who kindly give us a space twice a year and we are in the process of accepting a similar proposal in Holland. The Spanish show in Barcelona displayed our literature and the show organizer is in the process of helping with translation for two people to apply for Artisan. These overseas opportunities allow the Guild to attract more international members.

Social media

The official page followers have grown from 872 at 14th August 8 2016 to 1648 at 17 July 2017.

The community page total members have grown from 4000 at 30 July 2016 to 5580 at 28 July 2017.

Members are accepted into this group, they are now followers.

Instagram followers have grown to 2063 on July 2017.

Guild School Instagram followers have grown to 7813 on July 2017.

Thanks to Kate Ünver for her diligent efforts keeping the Instagram up to date.

The Guild split their Facebook presence into two separate pages. **The Official page**, titled International Guild of Miniature Artisans, features information about people, events and programs directly from the Guild to its followers.

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The community page, titled IGMA: Miniature Community features posts from not only the Guild but the 5500 plus members showing miniatures they have made or are in their collections. There are no selling posts allowed on these pages, but the Artisans and Fellows of the Guild are promoted here as a benefit of their achievement.

An Event listing has been set up for the Guild Show. Community page followers can indicate their intentions to go to this event.

Many thanks for Cindy Adams for her excellent, daily care of the Facebook pages.

Artisan & Fellow Promotion

We have been concentrating on ways to promote the talents of the Guild's recognized Artisans and Fellows in several ways:

- Including them in the articles in the Dollshouse & Miniature Scene magazine.
- Establishing a collection of high resolution photographs of their profiles and work.
- Inclusion in the banner advertisement on the top of the Official Facebook page and Wild Apricot member information emails.
- Regular postings on Facebook when they are attending a show or event that we know about.
- Pinterest boards have been started for many of our Guild Fellows, thanks to Teresa Layman.
- There are regular postings on the Guild's blog page featuring events and artists. Thanks go to Pat Richards for her valuable contribution.

Respectfully submitted,

Karon Cunningham, Marketing Chairperson

Independent Study Program

Stuart Kleeman, Chairperson

This program is suspended due to lack of funding.

Membership Annual Report

This has been a busy year for the Membership Committee.

Cindy Adams, our community Facebook manager and member of the Membership Committee has been busy keeping our membership up to date via Facebook postings. She has also been welcoming new USA members with a telephone call.

We've had a couple of telephone meetings to work on member benefits. These have briefly been put on hold while we've worked on perhaps the biggest member benefit to date. Well maybe there are other benefits that affect our members more personally, like being recognized as an Artisan or Fellow, but this

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biggest member benefit sets the stage for greater ease for renewing membership, timely reminders, maintaining accuracy of your records, and ultimately allowing greater ease of registering for events and classes. All this is happening behind the scenes.

We have been working with Carol Hardy, our Guild Administrator, to move to a new membership management system, Wild Apricot. The Board approved the move last January. Since then we've "enjoyed" a somewhat steep learning curve as we set up the new system to provide Carol with the records she needs as Guild Administrator and more versatility for each of our valued members.

As of this writing we've managed the transfer of all the records to the new system. We got off to a rocky start because the transfer occurred after August 1 so all members whose membership needed renewal on that date received an overdue reminder without having received any reminders of the need to renew their membership prior to the renewal date. We quickly used the new system to send out a notice to everyone apologizing for the tone of the past due reminder and explaining what had happened. Additionally, we changed the renewal dates to spread them out over the 90 day grace period our by-laws have designated before a membership lapses. As people are reviewing their own information we've found some things that needed updating or clarification so the quality of the Guild's records is improving as we move forward with the new system.

Once we have all the memberships caught up and the "little" or "not-so-little" things fixed, we'll be ready to move on to the next phase of using the system. We'll be able to send out periodic notices of things happening within the Guild. We'll be able to use it to help the membership learn more about their benefits and more about the people who represent them on the Board of Trustees and different committees. Our new system allows us to set up events and you to register for them directly using the system. Our next learning curve will come with setting up the events and helping the membership to use the system to learn about and register for events. Eventually, when we *really* know what we're doing with it, even Guild School will be able to be managed via the system - but that's in the relatively distant future!

We're looking forward to all the possibilities the IGMA Wild Apricot Management System opens for member benefits. We would really like to hear from our members what they would like to see for member benefits. We represent each and every member so your input is invaluable to us for determining how the IGMA can best serve you and meet your needs as a member.

Respectfully submitted,

Lissa Loosemore, Chairman

Committee Members: Cindy Adams, Mike Barbour, Erin Carter, Karon Cunningham, Teresa Layman

Nominating Committee Annual Report August 2017

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Committee Members: Cindy Adams; Corrine Anderson; Mike Barbour; Erin Carter, Chairperson; Karon Cunningham; Annelle Ferguson; Lissa Loosemore

The Nominating Committee and Board of Trustees selected the following nominees to serve on the Board of Trustees for the 2017-2020 term:

Carolyn Beesley, Deb Mackie, Marge Sauter, Lynda Stoy, Kate Ünver

The ballot was sent to all Guild members, via mail or email, in June 2017. The deadline for returned ballot papers was 15 August 2017. Only 37 ballots were returned. The results were tabulated by Julie Hagel and Darren Scala. All those nominated were elected.

The Board of Trustees appointed the following to serve as officers for the coming year 2017-2018.

President: Karon Cunningham
1st Vice President: Lissa Loosemore
2nd Vice President: Carol Hinkle
3rd Vice President: Carol Kubrican
Treasurer: Marjorie Smelt
Corresponding Secretary: Erin Carter
Recording Secretary: Althea Crome

The Nominating Committee welcomes all Guild members to come forward who are interested in serving on the Board of Trustees.

Respectfully submitted,

Erin Carter

Nominating Committee Chairperson

CUBE Editor's Report

Isabel Leininger

I'm glad that people seem to like the electronic Cube, and I'm especially happy if it is saving the Guild money. It's great to see color pictures, too.

The most important part of my report is to thank the people who make the Cube possible. The first people I have to thank, and I cannot possibly thank them enough for all their help, are of course, Carol Hardy, the indispensable one who does all the hard work, and Misty Barth, who saves me from countless errors with her magnificent proofreading talent. I am also very grateful for the people who have written for the Cube:

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especially Anne Day Smith, David Sachar, Erin Carter, Pat Richards, and Karon Cunningham, and also Joanna Ruth Marsland, Tamra Brogdon, Audrey Tripp, all the scholarship students, and all the students who report on Guild School classes, Show classes, and Study Programs.

I'd also like to request that people with ideas for articles of interest to our readers get in touch with me, especially people who can tell us of happenings outside the United States. We would love to be able to better serve our international members.