

---

---

2016 Annual Report  
The International Guild of  
Miniature Artisans, LTD



*In the pursuit and recognition of excellence*

---

---

## TABLE OF CONTENTS

President's Report .....	3
Artisan Selection Committee.....	4
Auction Committee.....	5
Development Committee.....	5
Education Committee.....	6
Ethics Committee .....	7
Finance Committee .....	8
Gallery of the Guild Committee.....	9
Guild Council for Fellow Selection.....	9
Guild School Committee.....	10
Guild Show Committee .....	11
Independent Study Program.....	12
Marketing Committee.....	12
Membership Committee.....	13
Miniature Masterworks Committee.....	14
Nominating Committee.....	15
CUBE Editor.....	16
Financial Statement as of July 31, 2016.....	17-25
Minutes Annual Meeting August 2015.....	26-31

# **2016 Annual Committee Reports**

**August 7, 2016**

## **President's Report**

I would like to offer my sincere thanks to some really wonderful people. It takes a whole bunch of volunteers to put on all of the IGMA programs; and they do it quietly, in the background, and never ask for a single thing. Then, magically, there are these lovely events you are invited to, where you can all revel in your passion for fine miniatures. So, to those people who roll up their sleeves and do the work it takes to offer such wonderfulness... Thank You! Without you, we would be lost.

Now that you have seen what so many wonderful people can accomplish by working together, I hope you will consider stepping forward to volunteer, even in some small way. So, I will be bold and ask all IGMA members to volunteer to be the Membership-committee-at-large and work at recruiting new members. It's easy to do, because word-of-mouth and personal recommendations are very powerful. The best way for us to persuade new members is by each of you talking about what a neat organization this is and getting others interested in all of the wonderful programs IGMA puts on to further our mission and the art of miniatures.

Thank you for being a member!

Teresa Layman

President, IGMA

## Artisan Selection Committee Report

### Committee Members:

Misty Barth, Chairperson; Teresa Layman, Guild President; Phyllis Hawkes, Fellow Chairperson; Barbara Davis, Elizabeth Gazmuri, Carol Hardy, Isabel Leininger, Pat Richards, Julie Stevens,

The Artisan Selection Committee met on Saturday, April 30, to evaluate applications of members from the US and seven other countries. In accordance with the committee's recommendations, the Board of Trustees voted to elevate the following applicants to Artisan membership:

<b>Name</b>	<b>Country</b>	<b>Category</b>
Puri Box Cartagena .....	Spain .....	Food
Guzel Galieva .....	Russia.....	Figures
Alexandra Glass .....	USA.....	Flowers & Plants
Barbara Kalty .....	USA.....	Toys
Barbara Kalty .....	USA.....	Accessories/Lost-Wax Casting
Elga Koster .....	South Africa .....	Furniture
Jo-Ann Shaw .....	Canada.....	Accessories/Leather Work
Deborah Weisler .....	USA.....	Accessories/Lathe Turnings

The new Artisans' work was included in the annual exhibit at Guild School in June. A selection of work is displayed at the Guild Show in August.

The next evaluation will be held in April or May 2017. The updated application and guidelines will be posted on the Guild's website later this month.

Misty Barth, Chairperson

## **Auction Committee Report**

Committee members: Carol Hinkle, Annelle Ferguson, Jolie Gaston, Patty Reames, Barbara Davis, Teresa Layman (IGMA President), Carol Hardy (IGMA Administrator), Dick Hardy (photographer).

Since the April, 2016 Board meeting, we have:

- 1) Developed guidelines for donations to IGMA for auctions (see below)
- 2) Changed IGMA website about donations (form for Guild Show auction, etc.)
- 3) Collected, acknowledged, organized, and catalogued donations for IGMA auctions
- 4) Forwarded photographs of auction items for advertising purposes
- 5) Planned logistics for Guild Show and Philadelphia Miniaturia auctions
- 6) Developed budget for 2016-2017 fiscal year for auction committee

Respectfully submitted,

Carol Hinkle

Auction Chairperson

## **Development Committee**

I am excited to be heading the development committee which will be focused on obtaining grants, sponsorships, and gifts, and working on the annual appeal.

Earlier this year the committee met several times to try to find volunteers to help with this very important task. We are lucky to have Donald Morcone as a volunteer, as he has already initiated some grants and created a forward plan.

We still need additional members to help ensure the future sustainability and growth of the guild. Please let me know if you would like to join us and be part of this important committee.

Respectfully submitted,

Julie Hagel

Development Chairperson

## **Education Committee Report**

### **Chicago Study Program**

A Study Program was held in conjunction with the Art Institute of Chicago. A total of 14 students attended 2 classes taught by Alison Ashby and Steve Jedd.

### **Colonial Williamsburg**

A Study Program was held at Colonial Williamsburg in January of 2016, as has been for close to 30 years now, and was very well attended. There were 36 students over four classes taught by Bonni Backe, Bill Studebaker, Iulia Chin-Lee and Peter Kendall.

### **London Classes**

For the third year, IGMA sponsored classes in the days just prior to the Kensington Dollhouse Festival. Geoff Wonnacott, Jamie Carrington and Tine Krijnen taught 4 classes and had a total of 20 students.

### **Guild Show Study Program**

A Study Program was held in the days prior to the Guild Show this week with projects drawn from the Decorative Arts Collection of the Brooklyn Museum. Registration was disappointing, perhaps overshadowed by Guild School. Two classes were cancelled due to lack of registrations. Peter Kendall and Lee-Ann Chellis Wessel taught, each with 5 students.

### **2016-2017**

#### **Colonial Williamsburg**

Brochures are in production for the January 2017 Colonial Williamsburg Study Program to be held January 13-16. Unfortunately the historic area will again be closed, but we have scheduled a private tour of a few of the buildings with one of the Interiors Curators, as well as a tour of the recently opened exhibit, 'Architectural Clues to 18<sup>th</sup> Century Williamsburg.' We have four exciting classes lined up taught by Alan Hamer, Pat Hartman, Pete and Pam Boorum and Bill Robertson, as well as a Monday afternoon seminar to be taught by Sue Rountree.

#### **London Classes**

Due to rising room rentals and a questionable economic forecast for the U.K. we have felt it necessary to take a break from the London classes that have been held in conjunction with the Kensington Dollhouse Festival. We remain committed to holding the classes, feeling strongly that it helps the Guild to live up to the 'International' in its name. We are looking into alternative locations in which to hold future classes and hope to be able to announce the resumption of classes in the near future.

Peter Kendall and Pat Richards,  
Co-Chairs Education Committee

## **Ethics Committee Report**

The Ethics Committee suggested to the Board of Trustees that a statement regarding the issue of Copyright should be available. This subject was discussed at great length and it was agreed that the following text be published on the IGMA website. It can be found under the 'About' page heading, at the bottom, titled IGMA Copyright Policy.

### IGMA Copyright Policy

Copyright and other intellectual law principles provide protections to those who create writings, photographs, music and other forms of artful expression.

IGMA expects its members to conduct their business in an honorable and professional manner and to adhere to copyright laws and principles. We encourage members to use their creativity and artistry in their creations, and do not condone members' behavior and/or actions that copy or otherwise infringe on the rights of others.

The Guild will not act as judge and jury in such issues, as these are legal in nature and cannot be judged by IGMA. If it is found in a court of law that a member of the Guild has breached the copyright laws, then The Guild will have the right to revoke that membership as stated in IGMA bylaws, Article 1. Section B. 4.1

Respectfully submitted,  
Karon Cunningham  
Ethics Committee Chairperson

## Finance Committee Report

Finance committee: Julie Hagel, Treasurer; Marjorie Smelt, Treasurer FY2017-; Teresa Layman; Carol Hardy; Carol Block

This report covers Fiscal Year 2016, (August 1, 2015- July 27<sup>th</sup> 2016.) Numbers for the end of July still need to be completed. Financial reports have been distributed. The board will be approving FY17 budget by the end of August. All requests are in for FY17 and will be presented with all the final numbers for July. The finance committee met several times this year to look at the budget to determine where it would be possible to save and to keep the budget on track. Our major revenue comes from dues, auctions and donations.

GRANTS/SPONSORSHIPS: The Development committee would like to work on applying for grants and sponsorships. We know these are much more difficult to win, but we would really like to try. In the long run we hope to augment the Guild's operating income, which the dues alone don't cover. If you are willing to help with grants and sponsorships, please contact the Julie Hagel, the new Development Chairperson for 2016-17.

INTERNET: Our internet presence lowers marketing costs, shipping and overall costs of doing business. Guild Notes, our email newsletter, is sent out to our membership, periodically, to keep everyone up to date. Social media puts us everywhere.

We want to challenge every member to share our excitement about IGMA and fine miniatures and to really try to increase our membership. That is the best way to a financially healthy Guild.

Carol Hardy and Barbara Davis send their reports monthly. I want to thank them for their hard work keeping the General Fund, Guild Show and School finances in order.

Another way that members can donate is through our stockbrokerage account, which was setup with Scottrade so that IGMA can accept security donations. Please let me know if you would like the necessary information to make a donation.

I leave you in good hands with Marjorie Smelt who is taking over as treasurer beginning August 1. She is and has been the controller of a TV station for over 20 years, serves on the board of the Denver Museum of Miniatures and is currently treasurer there as well. Thank you!!!!

Respectfully submitted,  
Julie Hagel, IGMA Treasurer

## **Gallery of the Guild Committee Report**

The mission of the Gallery of the Guild is to provide artisan and fellow members of the Guild who do not have sufficient inventory to sustain a table or are not represented by a dealer, an opportunity to display and sell merchandise. The Gallery of the Guild sponsored a table at seven shows in 2015-2016, NAME National in Indianapolis, The Guild Show, Good Sam Miniature Showcase, Philadelphia Miniaturia, the fall and spring Handcrafters of Miniatures in Dedham, MA and Chicago International. Twenty-eight Artisans and Fellows participated over the year representing the following categories: flowers, dolls, needlework, paintings, turnings, metalwork, terrariums, furniture and quarter scale dolls, furniture and accessories.

Thank you to Tom Bishop, Chicago International, and Carol Block and Sue Krzysko - Handcrafters of Miniatures for donating table space for this IGMA program.

Thank you to all those who volunteered to help with the Gallery and to the wonderful artisan and fellow members whose work it is a pleasure to offer for sale. A special thank you goes to Mary Yount for taking the Gallery of the Guild to the Good Sam Show in California in 2015 and for her service to IGMA and the Gallery of the Guild program. She has retired from the Gallery after 8 years of service often volunteering for as many as 6 shows a year.

Gallery of the Guild information is available on the IGMA website and published in the CUBE. Artisan and fellow members can download show applications from the IGMA website-[www.igma.org](http://www.igma.org).

Carol A. Block  
Chairman

## **Guild Council for Fellow Selection Committee Report**

The nine members of the Guild Fellow Council met in Hartford, CT, on Sunday, May 1, 2016. After careful review of the three submissions, two were awarded the level of Fellow of the Guild: Frances Peterson of Texas in the category of Needlework and Fanni Sándor of Hungary in the category of Animal Figures. Each received her cube with name and date engraved, a red velvet pouch, and a framed certificate.

Respectfully submitted,  
Phyllis Hawkes  
Guild Council for Fellow Selection Chairperson

## Guild School Committee Report

The 2016 Guild School, Guild School Rocks!, was held the week of June 11th through 17th at the Maine Maritime Academy in Castine, Maine. There were 31 instructors, all Artisans and Fellows of the Guild, offering a selection of 42 different classes. Classes included furniture construction, plant making, upholstery, metalworking, folk painting, structures, needlework, wood turning, and sculpting. Skill levels ranged from beginner to advanced. 199 students attended; 30 were first-year students. There were 27 guests. Students and instructors joined us from 38 states and 13 countries. Two scholarships, funded by the School Auction, were awarded to: Sergio Netto from Sao Paulo, Brazil, and Dustin White from White Pigeon, Michigan. In addition to providing scholarships, auction proceeds went towards the purchase of tools and equipment for the Tool Pool and towards the general operating expenses of the school. The 2016 School Silent and Live Auctions brought in \$44,482. Other activities which took place during the school week included: new student orientation; opening banquet and program; school exhibit; two nights of seminars; a lobster cookout; live auction; four days of silent auctions; sell night; display of student projects; graduation banquet and party; and nightly social gatherings. This is in addition to 36 or 48 hours of daily instruction over 6 days.

Plans for the 2017 Guild School began on the closing day of 2016 school with the convening of the School Committee for the purpose of selecting instructors for the following year. Over the months of June and July, instructors and classes were finalized and contracts signed. The Catalogue of Class Offerings will be available in October. Throughout the year, the school is marketed through various means: pre-registration (former students and word-of-mouth); postings on Facebook and Instagram, and the IGMA and Forum websites; and staffing a table and giving presentations at nationally recognized miniature shows. The theme for 2017 is **Putting It All Together**.

### 2016 Guild School Committee

Barbara Davis, Director

Carol Hardy, Assistant to the Director

Annelle Ferguson, Office Manager

Erin Carter, Scholarship Chairperson

Sue Krzysko and Carol Hinkle, Auction Coordinators

Ruth Clay, Exhibit Coordinator

Pete Boorum, Tool Pool Coordinator

Teresa Layman, President

Pat Richards, Education Chairperson

Bonni Backe, Social Media Liaison

Students at Large: Carolyn Beesley and Steve Davies

Instructors at Large:

Diane Almeyda, Elizabeth Gazmuri, Mary Grady O'Brien

International Representative: Daniela Keifhaber

### 2016 Guild School Scholarship Committee

Erin Carter, Chairperson

Peggy Bugg

Cheryl Kerfoot

Cristina Minischetti

Bill Robertson

Laura Settle

Submitted by Barbara Davis, Guild School Director

## Guild Show Committee Report

The Guild Show 2015 featured 61 dealers exhibiting for sale a wonderful selection of dolls, furniture, accessories, food and pastries, room boxes, florals, paintings, silver, porcelain, pottery, sculptures, lighting, needlework, wicker, supplies and tools. The Gallery of the Guild included an additional 29 Artisan and Fellow members work. There were also six tables of exquisite exhibits and the popular Small Beginnings table for the younger (14/under) miniaturists.

Always available to answer questions were Carol Hardy, Guild Administrator at the IGMA membership table and Barbara Davis at the Guild School table.

Prior to the Show, the tour of the Hudson River Valley began on Wednesday in the Bronx at the Van Cortlandt House, and then moved onto D. Thomas Miniature Shop (proprietor, Board Member Darren Scala) for shopping followed by lunch on the Hudson and concluded with a tour of the Hudson River Valley Museum. There were seven classes on Thursday and Friday including the fabric tour into Manhattan. Thursday evening a group went off to Broadway for dinner at La Trattoria Trecolori and to see *An American in Paris*. Those staying back at the hotel, enjoyed a social get together with Pat Richards. Friday night ten Artisan, Fellow and General members of the Guild shared their skills at Desserts and Demonstrations.

Saturday the show opened at 9:00 a.m. for the IGMA member preview and opened to the public at 10:00. You could also find unique and collectible miniatures at the silent auctions during the day and at the Guild Show auction after the show closed on Saturday.

Guild members and other interested parties gathered on Sunday morning for a complimentary breakfast at the Annual Meeting where Fellow cubes were presented and the Board of Trustees introduced.

Complimentary crafting and a silent auction were held during Show hours on Sunday.

2015 was another great Guild Show, filled with beautiful miniatures, fun events and friendships galore.

Carol A. Block  
Show Director

## Independent Study Program Committee Report

The work of the Independent Study Program is to assess applications from active Fellow members to assist them in pursuing further study to enhance or broaden their skills or explores new styles or venues. In each case, their studies come back to benefit the Guild in a multiplicity of ways.

This year, two grants were funded.

Susan Robbins attended a program in which she was exposed to metal casting techniques which she hopes to will expand the media in which she has already demonstrated such skill.

Teresa Layman was able to travel to the Cotswolds in England to immerse herself in the architecture and styles of this timeless region.

The committee also spent considerable time and effort in revising our guidelines to make them more consistent with the needs to fairly assess applications and administer grant funds provided by the Guild.

The members of the committee who have devoted so much time and effort to make this process fair and efficient are: Barbara Davis, Annelle Ferguson, Carol Hardy, Peter Kendall, Mican Morgan, Chris Pratt, Pat Richards, Tony Spencer

Respectfully submitted,  
Stuart Kleeman, Chair

## Marketing Committee Report

Committee Members: Darren Scala, Chairperson; Cindy Adams, Teresa Layman, Carol Kubrican, Julie Hagel, Kate Ünver, Margaret Sommers (Intern)

### Advertising

- 1/3<sup>rd</sup> print advertisements in dollhouse and miniature magazines throughout the last year including Dollhouse Miniatures Magazine, American Miniaturist and Miniature Collector
- Facebook (Guild Show ad) advertising started July 2016 – planning for a “membership-specific” FB ad starting in October
- Ads have been placed in show brochures (Kensington, Tom Bishop)

### New Logo Design

- Received 35 designs from Board and Guild Members
- Narrowed down to 10 with 4 top options chosen by the marketing Committee
- Board was polled on their top picks
- next step poll the membership at Annual Meeting 2016

### Guild Notes Newsletter

- Created new look for Guild newsletter (and website)
- Created and released one new edition every other month

### Social Media

- Established “official” Facebook page in June 2016 (680 members to date)
- Growing Instagram following (300 followers)
- Growing FB Community Group (3900 followers vs 2900 LY)
- Linked In and Pinterest are social media opportunities moving forward  
(need social media help!)

### Public Relations/Editorial

- *New York Times* and *The Atlantic* mentioned The Guild in 2016
- 2-Page Feature in *Miniaturas* (Spain) April 2016
- *Doll’s House* and *Miniatures Magazine Scene* (U.K.) expected September 2016
- Planned partnership/event with Concord Museum (Concord MA) October 2016

### Internship Program

- Established social media internship (summer 2016)

## Membership Committee Report

The Membership Committee has had a transition from Mike Barbour as chair to Lissa Loosemore. Many thanks to Mike for his wonderful help with the transition. It is greatly appreciated.

We were charged with determining an updated dues structure to better meet the cost of managing our wonderful organization. We also determined we need to strengthen the benefits of membership for each of our membership categories, which we are working on.

The new dues structure, effective August 1, 2016, includes the option for all members to receive information via Dropbox rather than through "snail" mail. This option allows International members to save on their dues by eliminating the high cost of international postage. Membership pins will be provided via a voucher included in the new member documents. Specified Board members at major shows and international events will have pins available so new members can redeem their vouchers. A "snail" mail option is also available for those international members who are willing to pay the difference between the costs of domestic and international postage. We will need to educate our membership regarding the use of the Dropbox. Ballots will still be sent to every member by "snail" mail.

We are looking into a number of ideas to increase the value of membership at all levels but have not finalized any at this point. Some ideas are a "Members Only" section on the website, a guide to Makers Marks, a database of favorite suppliers, and You-tube type videos of "How to \_\_\_\_\_," since not all members are able to take advantage of the learning opportunities available at Guild School and Guild Study programs.

Improved benefits for Artisan/Fellow members could potentially include having the bio/website listing with some pictures of their work on the IGMA website and other help in promoting their work.

We are initiating the "Red Apron" program at this year's Guild Show. We have a number of volunteers signed up. Please refer to the attached flyer for details of this program.

Going forward we need volunteers who are willing to serve on the membership committee. Once the committee members are determined the priority needs to be finalizing the membership perks at each level of membership and implementing them. A second priority needs to be working with the Marketing Committee to conduct a membership drive.

Respectfully submitted,  
Lissa Loosemore  
Membership Chair

## Miniature Masterworks Committee Report

Committee Members: Jamie Berrie, Cassandra Pikarsky, Nell Corkin, Bill Robertson, Barbara Davis, Barbara Kalty, Lindsay Morgan, Sarah Lugg, Laura Taylor, Corinne Anderson.

The excitement is growing as we move closer to the Miniature Masterworks event at the National Museum of Toys and Miniatures in Kansas City on September 15-17, 2017.

A "save the date" postcard was inserted into programs at Chicago International in April, and was also distributed at a number of shows and miniature events in Europe. The response has been very positive, both from dealers and collectors.

We have received applications from approximately 120 artists from around the world, including both new faces and some who have not been doing shows for a while. Many applicants have indicated they would also like to receive information on applying for the Guild Show and classes on the following weekend, and their names and contact information will be passed on to the Guild Show Committee.

The jury process is underway now, and should be completed by early September.

Once the artists have been selected, we will begin publicity across a wide variety of media. The Guild and the Museum will be working together to create a plan that will reach beyond the usual advertising venues for miniatures, and will include broadcast media.

A budget has been submitted for Board approval, and we expect to show a modest profit. Many of the show expenses, including all prizes for the Barbara Marshall Award for Artistic Achievement, are being covered by the museum.

We are very excited about Miniature Masterworks, which will showcase the best in miniature art. We believe it will not only promote miniatures as an art form, and will be a special weekend for the miniatures community, but will also help to open the world of miniature collecting to a wider audience.

Respectfully submitted,  
Nell Corkin and Bill Robertson  
Co-Chairs

## Nominating Committee Report

Committee Members: Barbara Davis, Annelle Ferguson, Kate Ünver, Corrine Anderson, Karon Cunningham, Chairperson.

During the year three people were appointed to a vacant Board seat by the President and approved by the Board of Trustees –

Karon Cunningham was appointed in September, 2015. Karon replaces Bruce Fuller and her interim term ends August 2016.

Kate Ünver was appointed September, 2015. Kate replaces Patricia Paul and her interim term ends August 2017.

Lissa Loosemore was appointed in October, 2015. Lissa replaces Beth Giachetti and her interim term ends August 2016.

The Board of Trustees had selected the following nominees to serve for the 2016-2019

Karon Cunningham  
Juliana Hagel  
William Robertson  
Althea Crome  
Lissa Loosemore

The Ballot was sent to all Guild members in May 2016, the deadline for returned ballot papers was 30 June 2016 and all were elected to be Trustees.

The Board of Trustees elected the following to serve as officers for the coming year 2016-2017.

President: Teresa Layman  
1st Vice President: Karon Cunningham  
2nd Vice President: Carol Hinkle  
3rd Vice President: Carol Kubrican  
Treasurer: Marjorie Smelt  
Corresponding Secretary: Barbara Vajnar  
Recording Secretary: Althea Crome

This concludes the work of the Nominating Committee for this year 2015-2016.

Respectfully submitted,  
Karon Cunningham  
Chairperson, Nominating Committee

## The CUBE Editors Report

To help reduce expenses, we will be publishing the CUBE twice each year, and have reduced the length. To make it more beautiful, however, we have added color illustrations to the front and back pages, which gives us the chance to showcase our members' wonderful work more attractively. In addition, we are offering members the opportunity to receive publications electronically, which should further reduce printing and postage expenses, giving the Guild funds to be used for other programs.

We would welcome articles on topics of interest to our members; if someone has a suggestion for an article he or she would like to write, please get in touch with me by e-mail. (My e-mail address is in the Members directory on the website.) I would especially like to encourage international members to tell us about interesting places and events in their countries; I often feel the CUBE would be improved by more international news.

I would like to offer my thanks to everyone who helps with the CUBE, to the people who write wonderful articles and reports on classes and programs, and in particular to Carol Hardy for her design and layout genius that makes the CUBE look great, and to Misty Barth for her proofreading genius that catches the mistakes and typos that get past me!

Isabel Leininger  
Editor, The CUBE

INTERNATIONAL GUILD OF MINIATURE ARTISANS, LTD.STATEMENTS OF FINANCIAL POSITIONJULY 31, 2016 AND 2015

(See Independent Accountant's Compilation Report)

<u>ASSETS</u>	<u>July 31, 2016</u>	<u>July 31, 2015</u>
Cash and cash equivalents	\$ 304,666	\$ 318,275
Equipment, net of accumulated depreciation of \$41,808 and \$40,568, respectively	3,273	4,514
<b>Total Assets</b>	<b>\$ 307,939</b>	<b>\$ 322,789</b>
 <u>LIABILITIES AND NET ASSETS</u> 		
<u>LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 3,050	\$ 3,050
Payroll tax withholdings payable	1,231	1,231
Deferred revenue - show	15,227	19,841
Deferred membership dues	23,666	22,660
<b>Total Liabilities</b>	<b>43,174</b>	<b>46,782</b>
 <u>NET ASSETS</u>		
Unrestricted	264,765	276,007
<b>Total Net Assets</b>	<b>264,765</b>	<b>276,007</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 307,939</b>	<b>\$ 322,789</b>

See notes to financial statements.

## INTERNATIONAL GUILD OF MINIATURE ARTISANS, LTD.

## STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED JULY 31, 2016 AND 2015

(See Independent Accountant's Compilation Report)

<u>Unrestricted Net Assets</u>	Year Ended	
	July 31, 2016	July 31, 2015
REVENUES AND SUPPORT		
Membership dues	\$ 34,644	\$ 28,407
Show revenue	41,270	28,780
School revenue	375,539	377,741
Guild study program revenue	42,099	30,766
Auctions - Show	24,628	32,001
Fundraising revenue - Gallery of the Guild	22,688	18,300
Contributions received	1,676	6,645
Artisan fees	750	1,000
Fellow fees	300	600
Interest income	393	124
Total Revenues and Support	<u>543,987</u>	<u>524,364</u>
EXPENSES		
Program services:		
Show expenses	54,537	48,699
School expenses	371,961	381,059
Guild study program expenses	21,269	22,269
Membership awards	3,648	2,000
Total Program Services	<u>451,415</u>	<u>454,027</u>
Supporting services:		
General and administrative expenses	87,176	89,632
Fundraising costs - Gallery of the Guild	16,638	14,616
Total Supporting Services	<u>103,814</u>	<u>104,248</u>
Total Expenses	<u>555,229</u>	<u>558,275</u>
(Decrease) in Unrestricted Net Assets	(11,242)	(33,911)
Unrestricted Net Assets, Beginning of Year	<u>276,007</u>	<u>309,918</u>
Unrestricted Net Assets, End of Year	<u>\$ 264,765</u>	<u>\$ 276,007</u>

See notes to financial statements.

## INTERNATIONAL GUILD OF MINIATURE ARTISANS, LTD.

STATEMENTS OF ACTIVITIESSCHEDULES OF SHOW REVENUE AND EXPENSESFOR THE YEARS ENDED JULY 31, 2016 AND 2015

(See Independent Accountant's Compilation Report)

	Year Ended	
	July 31, 2016	July 31, 2015
<b>REVENUE</b>		
Table fees	\$ 22,795	\$ 18,591
Broadway tickets and tour income	8,253	3,314
Class income	6,331	3,613
Admission income	2,500	2,954
Raffle income	850	-
Donations	481	-
Miscellaneous income	60	-
Dinner income	-	225
Preview income	-	83
	<hr/>	<hr/>
Total Revenue	41,270	28,780
<b>EXPENSES</b>		
Facilities charge	26,736	27,037
Advertising expense	6,640	3,988
Director's fees	5,595	4,210
Broadway tickets and tour expenses	4,663	4,465
Instructors' fees	4,237	3,770
Printing and reproduction	3,011	2,236
Supplies expense	1,840	742
Postage and delivery	962	618
Auction expenses	535	-
Travel expense	193	639
Gift certificates	125	-
Director's assistant fees	-	1,000
	<hr/>	<hr/>
Total Expenses	54,537	48,699
(Decrease) in Unrestricted Net Assets		
Attributable to Show	<u>\$ (13,267)</u>	<u>\$ (19,919)</u>

18

See notes to financial statements.

## INTERNATIONAL GUILD OF MINIATURE ARTISANS, LTD.

## STATEMENTS OF ACTIVITIES

SCHEDULES OF "THE GUILD SCHOOL" REVENUE AND EXPENSES

## FOR THE YEARS ENDED JULY 31, 2016 AND 2015

(See Independent Accountant's Compilation Report)

	Year Ended	
	July 31, 2016	July 31, 2015
<b>REVENUE AND SUPPORT</b>		
Registration fees	\$ 325,897	\$ 328,561
Auction revenue	44,482	42,465
Fundraising income	4,739	4,797
Donations	84	1,765
Interest income	337	153
	<hr/>	<hr/>
Total Revenue and Support	375,539	377,741
	<hr/>	<hr/>
<b>EXPENSES</b>		
Academy fees	190,830	192,079
Instructors' fees	98,821	104,569
Salaries and wages	24,000	24,000
Credit card fees	11,797	11,982
Advertising expense	10,586	10,919
Printing and reproduction	6,395	7,590
Postage and delivery	5,944	4,938
Travel expense	5,336	5,585
Supplies expense	4,963	6,157
Airport shuttle fees	4,840	4,925
Fundraising costs	3,245	3,383
Payroll tax expense	1,983	1,997
Tools expense	1,667	1,084
Telephone expense	1,235	1,472
Professional fees	319	379
	<hr/>	<hr/>
Total Expenses	371,961	381,059
	<hr/>	<hr/>
Increase (Decrease) in Unrestricted Net Assets Attributable to Guild School	\$ 3,578	\$ (3,318)

See notes to financial statements.

## INTERNATIONAL GUILD OF MINIATURE ARTISANS, LTD.

## STATEMENTS OF ACTIVITIES

SCHEDULES OF GENERAL AND ADMINISTRATIVE EXPENSES

FOR THE YEARS ENDED JULY 31, 2016 AND 2015

(See Independent Accountant's Compilation Report)

	Year Ended	
	July 31, 2016	July 31, 2015
Salaries and wages	\$ 31,000	\$ 31,000
Conferences and meetings	14,038	10,063
Postage and delivery	5,563	8,649
Printing and reproduction	4,854	9,901
Meals and entertainment	4,833	4,681
Credit card fees	3,504	2,876
Accounting fees	3,443	3,050
Website hosting fees	3,347	1,975
Advertising expense	3,146	1,664
Payroll tax expense	2,519	2,533
Travel expense	2,478	2,943
Supplies expense	2,431	1,613
Telephone expense	1,901	2,274
Insurance expense	1,613	1,949
Depreciation expense	1,240	1,154
Computer software expense	957	1,071
Consulting fees	173	690
Licenses and permits	110	85
Bank charges	26	108
Donations	-	980
Equipment rental and maintenance	-	328
Flowers, gifts, and cards	-	45
Total General and Administrative Expenses	<u>\$ 87,176</u>	<u>\$ 89,632</u>

See notes to financial statements.

## INTERNATIONAL GUILD OF MINIATURE ARTISANS, LTD.

## STATEMENTS OF CASH FLOWS

FOR THE YEARS ENDED JULY 31, 2016 AND 2015

(See Independent Accountant's Compilation Report)

	Year Ended	
	July 31, 2016	July 31, 2015
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
(Decrease) in unrestricted net assets:	\$ (11,242)	\$ (33,911)
Adjustments to reconcile (decrease) in net assets to net cash (used) by operating activities:		
Depreciation	1,240	1,154
Changes in operating assets and liabilities:		
(Decrease) in payroll tax withholdings payable	-	(11)
Increase (decrease) in deferred revenues	(3,607)	5,074
Net Cash (Used) by Operating Activities	<u>(13,609)</u>	<u>(27,694)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchases of equipment	-	(863)
Net Cash (Used) by Investing Activities	<u>-</u>	<u>(863)</u>
(Decrease) in Cash and Cash Equivalents	(13,609)	(28,557)
Cash and cash equivalents, beginning of year	318,275	346,832
Cash and cash equivalents, end of year	<u>\$ 304,666</u>	<u>\$ 318,275</u>

See notes to financial statements.

INTERNATIONAL GUILD OF MINIATURE ARTISANS, LTD.NOTES TO FINANCIAL STATEMENTSJULY 31, 2016NOTE 1. Nature of organization and programs

The International Guild of Miniature Artisans, Ltd. (the "Organization") is a California non-profit corporation organized for the purpose of educating individuals in the art of creating miniatures through workshops and shows. The Organization is funded through its two main programs, membership dues, auctions, a study program, donations, and other fundraising efforts. The Organization's main programs are a series of education workshops referred to collectively as the "The Guild School" and an annual trade show referred to as the "IGMA Show."

NOTE 2. Summary of significant accounting policiesBasis of accounting:

The Organization prepares its financial statements on the accrual basis of accounting.

Net Asset Classes:

The organization segregates its net assets and its activities into classes that are defined by donor restrictions. Unrestricted net assets have no donor restrictions and may be used for any purpose consistent with the Organization's general purpose. Temporarily restricted net assets are those assets that have donor restrictions that will expire at or over a period of time, or upon the Organization's performance of a specified activity. Permanently restricted net assets are those assets that have donor restrictions that never expire or are released. Earnings on temporarily restricted net assets and permanently restricted net assets are classified as unrestricted unless the donor places restrictions on them.

Release of Donor Restrictions:

Net assets are released from temporary restrictions when the specified time period has elapsed for time restrictions, or the stated activity has been performed for purpose restrictions. Released net assets are reclassified from temporarily restricted net assets to unrestricted net assets on the statement of activities. Restricted contributions whose donor restrictions are met in the same reporting period received are reported as increases in unrestricted net assets.

Contributions:

Contributions received, including unconditional promises to give, are measured at their fair values and recorded as increases in net assets. In the absence of donor restrictions, donated assets are reported as unrestricted support.

Deferred membership dues:

Membership dues are recognized as revenues in the applicable membership period. Initiation fees are recorded as revenue in the period when the fees are due.

Deferred show revenue:

Dealer table fees, Broadway ticket sales, and other guild show support are recognized as revenues in the period in which the related event is held.

NOTES TO FINANCIAL STATEMENTS - ContinuedNOTE 2. Summary of significant accounting policies - continued

## Property and equipment:

Substantially all of the Organization's equipment is office equipment. It is recorded at cost or, if donated, at the approximate fair value on the date of donation. The cost of property and equipment is depreciated using the straight-line method over the estimated useful lives of the depreciable assets. The estimated useful lives used range from 5 to 10 years.

## Cash equivalents:

The Organization classifies cash held in checking accounts, money market accounts, and certificates of deposit with maturities of three months or less as cash and cash equivalents.

## Use of estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make certain estimates that affect the reported amounts of assets and liabilities as of the date of the financial statements and revenues and expenses in the reporting period. Actual results may differ from those estimates.

NOTE 3. Income taxes

The International Guild of Miniature Artisans, Ltd., is exempt from income taxes under Internal Revenue Code Section 501(c)(3).

The Federal Forms 990 filed by the Organization with the Internal Revenue Service for years ending July 31, 2013, 2014 and 2015 are subject to examination by the Federal government, generally for three years after they were filed. There were no uncertain tax positions identified in these tax returns that would have a material effect on the financial statements for the years ended July 31, 2016 and 2015, and there are no known tax examinations in progress.

NOTE 4. Cash equivalents

At July 31, 2016, cash and cash equivalents consisted of the following:

Petty cash	\$	300
Cash in bank checking and savings accounts		175,597
Cash in certificate of deposit - Citibank		52,826
Cash in certificate of deposit - Union Bank		3,909
Vanguard Prime Money Market Account		72,034
		<u>\$ 304,666</u>

NOTE 5. Functional allocation of expenses

The Organization reports its expenses on a functional basis in the statement of activities. These functions consist of program and supporting services costs. Certain costs have been allocated among the program and supporting service activities incurring those costs.

NOTES TO FINANCIAL STATEMENTS - Continued

NOTE 6. Concentrations of credit and market risk

Cash equivalents are held at highly rated financial institutions. The Organization has not incurred any losses on its cash equivalents. No other financial instruments expose the Organization to concentrations of credit or market risk.

NOTE 7. Subsequent events

The Organization has evaluated subsequent events through December 12, 2016, which is the date that the financial statements were available to be issued.

**INTERNATIONAL GUILD OF MINIATURE ARTISANS, LTD.**  
**2015 Annual Business Meeting Agenda**  
**Teaneck Marriott at Glenpointe, Teaneck NJ**  
**Sunday, August 9, 2015, 8:30 A.M.**

The Board of Trustees met on August 9, 2015. Barbara Kalty called the meeting to order at approximately 8:30 am.

Trustees participating in the meeting were: Nell Corkin, Jolie Gaston, Juliana Hagel, Barbara Kalty, Teresa Layman, Jan Patrie and Darren Scala. Also attending were Carol Block, Barbara Davis and Carol Hardy and Phyllis Hawkes. Not in attendance: Mike Barbour, Althea Crome, Beth Giachetti, Pat Hartman, Bill Robertson, and Catherine Soubzmaigne.

*\*This meeting was audio recorded by Phyllis Hawkes and emailed to Althea Crome who transcribed the minutes from the recording.*

**Note:** Annual reports for FY 2014 as well as the IGMA by-laws and constitution are available on the IGMA website under the tab "Downloads"

**PRESIDENTS ANNUAL REPORT: Barbara Kalty, President.**

Barbara Kalty's reviewed the original goals of IGMA as an organization: The International Guild of Miniature Artisans was formed in 1978 with the goal of providing special recognition for the fine miniature artists, a special show to present their work to the public and to encourage the full scale art world to recognize miniatures as a fine art form." Barbara states we are still dedicated to those goals. Barbara introduced the members of the board and the chairs of committees that were present at the meeting (see above).

**TREASURER ANNUAL REPORT, Budget: Julie Hagel, Treasurer**

- The report is for FY 2015 which goes through August 2014 to July 31, 2015 however; July numbers were not available at the time the report was written.
- Once the July numbers are in, Julie will complete the report and have a budget ready submit to the board for approval—the goal is to have this done by the end of August.
- Although we have a deficit of \$19,000 currently (see report), this should go down significantly after annual dues are collected in August.
- Julie set up a Scott Trade account so people can donate securities.
- Thanks to Carol Hardy and Barbara Davis who send her their reports every month.
- Guild show finances are in order so she will begin those reports soon as well.

There were no further questions.

**INTERNET COORDINATOR ANNUAL REPORT: Julie Hagel Chairperson**

Julie asked that anyone who can help on the internet please contact her.

- Julie Hagel and Darren Scala are administrators of the IGMA *Facebook* page and Julie reports that membership has gone from 1470 to 2920 members in one year—almost double. Bonni Backe is the administrator of the *Guild School Facebook* page which is also growing with 477 members. Julie has been granted administrator status to *Smallissimo* and will administer the IGMA section, which will include info for IGMA events. The *Fine Miniatures Forum* continues to do well and has grown to 500 members since its inception in June of 2014. *Newsletters* have been sent out quarterly via e-mail using Mailchimp in order to keep members informed and at no cost to IGMA. Darren Scala recently set up accounts *pinterest* and *instagram* accounts and could use help administering them.  
A survey was sent out to dealers via Survey Monkey (See Nell Corkin's Long Range Planning Committee Meeting report for more information about this).
- Julie was happy to report that board members have been able to attend more meeting thanks to Skype and conference meetings via phone.

- Any suggestions and help with social media, web meetings and publicity are encouraged. Please let Julie know if you have some time to donate.

There were no further questions.

**IGMA WEBSITE ANNUAL REPORT: Carol Hardy for Betsy Roxby, Chairperson**

Betsy Roxby reports that the website continues to be a successful way to communicate. It is updated and maintained regularly.

- Carol Reviewed the Google analytics for the IGMA website. This report was available to the attendees.
  - Summary of the last year report July 1–June 30, 2015
    - 38,250 webs Visitors from 161 countries
    - Top visitors are from (in order) US, Russia, UK, Canada, Ukraine, Nigeria, Spain Australia, Germany France Netherlands, Brazil, and Italy.
    - Results may be skewed due to spam from Russia, Nigeria and Ukraine though Carol notes there have been many new Russian members joining.
  - 38.8% of the visitors are returning to the site while 66.2% are new
  - 74.4% are visiting the site from their laptops while about 25% are visiting from tablets or phones.
  - The tablet and phone users is a growing market

There were no further questions.

**GALLERY OF THE GUILD ANNUAL REPORT, Carol Block, Chairperson**

Carol talked about the purpose of the Gallery of the Guild:

“The Gallery of the Guild was designed to give artisans and fellows of the guild who do not have sufficient inventory to sustain a table as a dealer or are not represented by another dealer an opportunity to display and sell merchandise.”

- The Gallery of The Guild was represented in 7 shows in 2014–2015: The Guild Show, Good Sam, Philadelphia Miniaturia, Handcrafters of Miniatures (both fall and spring) Chicago International and Texas Miniatures Showcase. 17 artists and fellows participated.
- Thanks to Tom Bishop, Carol Block, Sue Krzysko and Dani Muckleroy for donating table space
- Information about the gallery of the Guild can be downloaded on the IGMA website.
- Carol thanks all the volunteers who help at the gallery and also to all the artists and fellows who represent their work there.
- Special thanks to Corky Anderson for taking the Gallery of the Guild to the Good Sam show and to Mary Yount, Julie Hagel and Ruth Clay for their service on the east coast.
- Carol Block reports that the Gallery had a great day yesterday (Saturday August 8<sup>th</sup>). Carol reports it was the best day since she has been doing this in 8 years.

There were no further questions.

**2015 GUILD SHOW COMMITTEE ANNUAL REPORT, Carol Block (Show Director), Pat Richards, Annelle Ferguson (Guild Show Assistants)**

Carol reviewed the 2014 report which was the 35th anniversary show. This report is available on the IGMA the website under the tab “Downloads.”

- Carol reports a lot of enthusiasm at the show this year. There were 62 dealers. There were wonderful classes. Events included a Broadway show to see an American in Paris and a Hudson Valley River Tour.

There were no further questions.

**AUCTION COMMITTEE ANNUAL REPORT, Jolie Gaston, Chairperson**

Jolie reports that currently, the auction is IGMA’s main fundraiser so we are at the mercy of the donations and bidders for success.

- The guild hosted three auctions in FY 2014 which brought in a total of \$32,188. These were at: 2014 Guild Show (live and silent auctions), 2014 Philadelphia Miniaturia (live and silent auctions) and the 2015 Chicago International (live auction)
- There are two auctions scheduled for FY 2016 at the Guild Show and Chicago International.
- Jolie thanks the donors and all the volunteers-too many to name and asks anyone who would be interested in volunteering to come speak to a member of the board.
- Jolie's term has ended and the incoming chair is Carol Hinkle.

There were no further questions.

**DEVELOPMENT COMMITTEE ANNUAL REPORT, Teresa Layman:**

Teresa noted that the committee has changed its name from the "Fundraising Committee" to the "Development Committee."

- The focus of the committee is going to be to try to get federal grants as well as private grants and corporate sponsorship to progress the mission of getting miniatures seen as fine art. IGMA's 3 main concentrations as an organization are art, community building and education. Please let Teresa know if you have any grant writing experience ground up and would be very appreciative of any help.
- News from the past year: The capital campaign (set up by pat Richards) brought in \$6645 in FY 2014 including a few generous contributions outside the campaign where people gave money for specific purposes.
- Teresa thanks everyone for their help and their donations.

There were no further questions.

**MARKETING COMMITTEE ANNUAL REPORT, Darren Scala, Chairperson:**

Darren has a marketing background and a passion for miniatures. He wants to combine his interests to help our organization grow. The goals of the marketing committee are to build awareness of our organization, get membership to grow and promote miniatures as an art form. Social media is a key driver. Facebook is a very important market for us and exposure is growing.

- Darren has set up a pinterst and instagram account and is looking for help to administer these accounts. Darren is putting together an internship program and hoping he can get interns to help with this.
- Darren sent out a press release around the Guild Show and did get some notice in local press about it—he plans to do more of this moving forward—publicizing events and activities.
- Amanda Speva and Mark Pallman are making a documentary about miniatures called Think Small. They came to Castine and interviewed instructors and attendees. They have put together a teaser with a lot of footage which they hope show around to get funding to continue making the film—they may do a Kickstarter campaign. Darren showed the 8-minute teaser to the group. Darren asked that anyone with film making experience please come speak to him.
- Darren also notes that Kate Unver is a great resource for us and her site The Daily Mini helps promote miniatures to a large audience. Kate posts a photo of a miniature each day and sends it out to her followers. She has grown to almost 28,000 followers in a very short period of time. She was in Castine and the Guild Show and featured many of the artists on her website.

There were no further questions

**EDUCATION COMMITTEE ANNUAL REPORT: Peter Kendall, Chairperson**

Peter states that he and Pat Richards co-chair the Education Committee and oversee two Guild Study Programs (GSP) throughout the year offering 2 ½ days of study. Every year the program offers classes at Colonial Williamsburg and then another one rotating around the country, centered around museums or historic sites.

- This year the GSP will be in Chicago and the projects will center around the Thorne Rooms. August 1<sup>st</sup> was the cut off date.
- Classes at Colonial Williamsburg in January of 2016 will be taught by Bonni Backe, Julia Chin Lee, Bill Studebaker and Peter Kendall.
- The Guild will sponsor classes in Kensington in May 2016 with classes taught by Jamie Carrington, Jane Davies, Jeff Wonnacott and Tine Krinek.
- More information about the Guild Study Programs is available on the IGMA website.

There were no further questions

#### **INDEPENDENT STUDY PROGRAM ANNUAL REPORT: Pat Richards for Stuart Kleeman, Chairperson**

Stuart reports that it has been a frustrating year for the committee.

- Two grants were awarded last year: one to Sylvia Mobley in sculptural felting to create a new style of sculptural doll and the other to Christina Minischetti in Faletti mosaic. Christina remains active and the committee anticipates application of her new techniques in the next year. However Sylvia Mobley and Carolyn Curran (metal clay in 2013) have not been able to make significant use of their skills for personal reasons.
- The committee hoped a rolling application would offer flexibility for fellows contemplating utilizing the grants for new explorations but there has been very little activity. The committee hopes to continue the program for another year and remind individuals the program is available.
- At present there is one candidate contemplating application for the future with another one considering applying this year.
- While there have been benefits to the guild and participants over the life of the program, if there is minimal interest, it might make sense to suspend the program.

There were no further questions

#### **GUILD SCHOOL ANNUAL REPORT: Barbara Davis, Guild School Director**

##### **The Ripple effect in Castine 2015:**

Barbara reports that we had an excellent year at the 2015 Guild School, "The Ripple Effect."

- There were 33 instructors, all artisans and fellows of the Guild offering 47 different classes. There were 207 students; 35 were first year students. 26 guests attending. 42 states, 11 countries
- The Guild school live and silent auctions raised \$42,465 and help to fund 3 school scholarships. Auction proceeds also go to purchasing tools and equipment and toward general operating expenses.
- This was the final year the Don Buttfield award. This year's recipient was Jill Zimmerman who was the originator of the award 35 years ago.
- Other activities, in addition to classes included new student orientations, opening banquet, school exhibit seminars and open houses sale night, lobster cookout, displays, graduation banquets and celebration, nightly gatherings and auctions.
- Planning for 2016 school began on the closing day of school. Selection of instructors and budgets for the year were discussed by the school committee and finalized with contracts in July. The catalogue of 2016 class offering will be available in October.
- The theme for 2016 Guild School is "Guild School Rocks." Promotion will take place for the rest of the year through pre-registration, Facebook, instagram, IGMA website, blog, staffing tables at shows, etc.

There were no further questions

#### **PUBLICITY ANNUAL REPORT: Jan Patrie, Chairperson**

Jan reports that we have continued our website directory ad on Miniature Collector for another year.

- Event ads change three times yearly to highlight either: Guild School, Guild Study Program or the Guild Show giving dates and locations. Scott Publications continues to donate six 1/3 page color ads per year. They again gave us a 7<sup>th</sup> ad which will appear in the Philadelphia Miniature co-op ad in the October issue. Jan extends a special thanks to Doug Kroll and Scott Publications for their help and generosity.
- We will be running our events ad in the NAME gazette. As a business partner of NAME we run ads three times yearly.
- This year in place of our events ad in the Kensington Dollhouse Show Program and this year we ran an ad featuring our three classes in London.

There were no further questions

**LONG RANGE PLANNING COMMITTEE ANNUAL REPORT, Nell Corkin, Chairperson:**

Nell reports that the LRPC meets several time/year, by phone or email. “We look at the big picture and make recommendations to the board on how we can best serve our membership and how we can grow and develop the organization.

We sent out our first ever on-line survey and had a good response. This will help us be responsive to members’ needs and concerns. Look for future surveys from the guild and we appreciate you taking the time to fill out the survey.” Nell ask that you please make sure you are able to receive mail from IGMA.org

There were no further questions

**MEMBERSHIP COMMITTEE ANNUAL REPORT, Carol Hardy for Mike Barbour, Chairperson:**

Mike reports that there have been 10 new members in the past month, 1 returning after 8 years. This brings the membership to 949 members with the breakdown as follows: 546 General, 84 Family, 198 Artisan, 119 Fellow, 2 Organizations. 209 members are international.

The committee is working on spotlighting an IGMA member, artisan, fellow or general for possible inclusion in an upcoming edition of the CUBE or newsletter.

There were no further questions

**THE CUBE EDITOR ANNUAL REPORT, Isabel Leininger, The CUBE Editor, Chairperson:**

Thanks everyone who writes for the CUBE. We are always looking for articles of interest to the readers so please feel free to submit suggestions for future articles.

There were no further questions

**ARTISAN SELECTION ANNUAL REPORT, Misty Barth, Chairperson:**

Misty reports that the committee met on Saturday May 2<sup>nd</sup> and subsequently made recommendations to the board who voted to elevate the following people to artisan status:

- Pia Becker .....Flowers/Plants ..... Denmark
- Pat Kasell .....Needlework..... USA
- Sherri MacRaild .....Toys ..... Canada
- Peggy Meyers .....Needlework.....USA
- Julie Parrot.....Animal Figures ..... UK
- Mario Sergio Ramos Pastrana .....Glass..... Spain
- Barbara Studebaker .....Needlework.....USA
- Lorraine Thomson.....Food..... UK
- Elizabeth Winters.....Animal Figures .....USA
- Jasmine Blanche Woodbury.....Food .....USA
- Michael Yurkovic .....Furniture .....USA

The work of all of the artisans was on display at the Guild School. Next evaluation will be April 29-30 2016. Updated guidelines for application for artisan status will be on the IGMA website later this month.

There were no further questions

**GUILD COUNCIL FOR FELLOW SELECTION ANNUAL REPORT and PRESENTATION OF CUBES TO 2015 FELLOWS, Barbara Kalty for Pat Hartman, Chairperson:**

Pat reports that the committee met on May 2<sup>nd</sup> and made recommendations to the board who voted to elevate the following members to fellow status:

- Patricia Richards.....needlework.....USA
- Kellie Wachter.....needlework/quilts.....USA,
- Carolyn Mohler Kraft.....plants.....USA,
- Erzsebet Bodzas.....food.....Hungary
- Mariella Vitale.....needlework.....Italy.

Patricia Richards was presented with her fellow cube and certificate at the annual meeting by Barbara Kalty.

There were no further questions

**NOMINATING COMMITTEE REPORT, Darren Scala for Beth Gianchetti, Chairperson**

Beth reports that the ballots for the slate of board members for the 2015-2018 term have been counted and the following members will begin their term at the Guild Show Meeting in August. The new (or returning) members will be:

- Nell Corkin
- Carol Hinkle
- Carol Kubrican
- Marjorie Smelt
- Barbara Vajnar

The Nominating Committee has determined a slate of officers for the Executive Committee. That slate is:

- President.....Teresa Layman
- Vice President.....Nell Corkin
- 2nd VP.....Darren Scala
- 3rd VP.....Beth Giachetti
- Treasurer.....Juliana Hagel
- Recording Secretary.....Althea Crome
- Corresponding Secretary.....Barbara Vajnar

Darren encouraged anyone interested in joining the board to please come forward and let us know. There were no further questions

**OLD BUSINESS**

No old business was discussed.

**NEW BUSINESS**

Barbara Kalty handed the reins of her presidency to Teresa Layman. Teresa thanked Barbara Kalty for her hard work and presented her with hand made gifts created by Pete Acquisto and Teresa Layman.

**Announcement of newly elected 2015 – 2016 New Trustees, Teresa Layman:**

Teresa Announced our new Board members as Carol Hinkle, Carol Kubrican, Marjorie Smelt and Barbara Vajnar whose terms will now begin. Teresa reminded us that there are still openings on the Board and if anyone is interested please come forward.

**Introduction of 2015 – 2016 Board of Trustees executive Officers, Teresa Layman:**

Teresa listed the current list of board members: Mike Barbour, Nell Corkin, Althea Crome, Beth Giachetti, Juliana Hagel, Carol Hinkle, Carol Kubrican, Teresa Layman, Bill Robertson, Darren Scala, Marjorie Smelt, Catherine Soubzmaigne and Barbara Vajnar. Teresa also listed the members of the executive committee (see nominating committee report above).

There are openings on the board—please come forward if you are interested in serving or know someone who has particular skills or talents that would be a benefit to the board.

MEETING ADJOURNMENT at approximately 9:30 am.

Respectfully submitted,  
Althea Crome, Recording Secretary